

RAFC BOD meeting Minutes
Jan. 22, 2026
Location: RAFC, upstairs & [virtual link](#)



In attendance:

Theresa Haywood- 1st Facilitator
Jeanne Kaufman- Treasurer
Kevin Gustafson- Clerk
Irene Gold- timekeeper
Kathleen Wanner
Scout Edenfield
Sue Priest
Kevin Drohan

Chris Ettori- GM

Absent:

Jennifer Sanford
Steven Morneau- 2nd facilitator

Facilitator Call to order 6:06
Comments from staff or member-owner guests Larry Gold was present briefly and said: "yes to everything!"
Announcements: none
Clerk's report: December's minutes were reviewed. Jeanne provided 1st motion to approve without edits, Scout provided 2nd motion. All present moved in favor.

Treasurer's report:

Jeanne reports that there were some differences year/year, but quarter/quarter were very similar.

There were no red flags for the 1st time in one year, demonstrating desirable financial benchmarks were met.

No further questions were posed from attendees.

Committees:Finance committee:

Jeanne shared that the finance committee discussed costs for projects in order to make a preliminary budget, but felt it was premature as we do not have accurate estimates.

Jeanne made a motion to use the same accounting firm (McCormick & Guyette) for our annual financial review. Theresa provided the 2nd motion. All present approved.

Education & Outreach:

Theresa shared that the committee has generated/printed recipes to feature products that Nick wanted to promote in Bulk for the upcoming Soup-er bowl sale. Until recipes can be featured on the website, we elected to not proceed with QR codes.

The committee identified some opportunities for meeting spaces (Fox Room, HUB Co-works space, Paramount) for future educational offerings.

Strategic Planning/Lease:

Kevin discussed reviewing the charter to focus the committee and his intention to create a strategic plan for the committee to work from. Jeanne clarified that the outcome of the product created by the committee should be reviewed by the full board for agreement. Given that this committee took on the lease, they plan to review that at the upcoming meeting.

The committee changed from 4th Thurs to 3rd Thurs in order to have time for the board to review minutes prior to board meeting.

Membership Outreach:

Sue shared that they sent out an email blast to members. They are working out the kinks for checking the email.

They also created an email to send members soliciting volunteers.

Jeanne reminded the committee that there is \$1400 that was generated for the Nourishing Neighbors cause. The committee will work on the procedure for persons wishing to utilize those funds for their meals (will need to get the receipt to Marsha).

Policy governance:Board Process:

Theresa reviewed the Global Governance Commitment policy and reported the board to be in compliance. The suggested language from the Columinate template was shared with the board. Kevin G. made a motion to adopt the language of Columinate, Kevin D. made the 2nd motion. All approved. The C policy will be updated to reflect this language change.

Executive Limitations:

Chris's End's policy was reviewed. He asserted compliance in all tenets. Theresa agreed that shoppers have access to minimally processed food at the co-op, but wondered if it could be considered when selecting grab-and-go food, since most are currently offered in single use plastic. There was a brief discussion and Scout volunteered to discuss with the Wellness cafe, who provides much of our current grab-and-go offerings.

Irene made the 1st motion to accept in compliance, Kathleen made the 2nd. Approved by all.

Chris's Global Executive Constraint policy was reviewed, which again asserted compliance in all respects.

Kevin G. provided the 1st motion, Sue provided the 2nd, and all approved.

Chris was congratulated on the detailed but concise and clear quality of the reports.

Old Business:

Winter newsletter should come out in Feb. Components should include something from Chris, something from Theresa about the board retreat, a wine feature from GERD, a section for member volunteer requests, smoothie feature, and the Soup-erbowl sale.

Kathleen and Scout did CBL 101

Parent Child Center Food drive: Scout will connect with Carissa from the Parent Child center to bring the collection to them.

The opportunity exists for a collection of shelf-stable foods ongoing for the BROC food shelf given that the RAFC already provides them with freshly expired products regularly. If staff or the board would like to champion this cause later, this would be welcome.

GM Update:

Chris shared updates to include a successful holiday season in terms of sales. He has hired 2 new cashiers, who are doing great. He is in process of getting new signage for the new logo. NCG rep. Brandon Kane will come visit in Feb. Chris is in process of doing more planning for store re-design.

New Business:

Theresa reviewed the process for board recruitment. We have the potential for 2 additional board members and the board will need to consider 1st facilitator succession for next year.

The Neighboring Food Coop Association (NFCA) will be hosted on Sat. March 21st. The opportunity exists for a board member to accompany Theresa and Chris (as well as another staff member) to the event which has great networking and educational opportunities.

PG Assignment:

GM: B1

Board: C1. accepted by Sue.

Community Outreach:

Dismas house dinner were reviewed: Feb 13th for men's, 25th for women's
Chamber mixer (2nd Tues). Feb TBD

CBLD Events:

Explorations in Governance March 4
CBLD 101 April 11

Review of upcoming committees and meetings:

- Membership outreach (2nd Thurs., 6pm, virtual): Feb. 12
- Columinate consultant (2nd Thurs, 1pm, virtual ZOOM): Feb. 12
- Finance (3rd Wed., 6pm, virtual): Feb. 18
- Education (3rd Thurs, 2pm, virtual): Feb. 19
- Strategic Plan/ Lease (3rd Thurs, 1pm, virtual): Feb. 19

NFCA March 21st.

Next BOD meeting (3rd Thurs., 6pm, RAFC): Feb. 26

What would you tell members about this meeting?

“Very productive, laughs”

Adjourned at 7:35.

Executive Session: annual GM evaluation